ROC USA, LLC

Request for Proposals No. 2026-001

Construction Management / Project Management Office (PMO) Services

Addendum No. II

Addendum Information	Details
Addendum number	2
Issue date	November 13, 2026
Procurement Contact	Leanne Dinverno, Sr. Procurement and Risk Specialist, ROC USA, LLC; ldinverno@rocusa.org
Proposal due date	Tuesday, November 24, 2026, at 6:00 PM ET

This Addendum modifies RFP No. 2026-001 as stated below. Except as modified by this Addendum, all terms of the RFP remain unchanged. Where this Addendum conflicts with the RFP or a prior addendum, this Addendum controls. Proposers must acknowledge receipt of this Addendum on the Proposal Cover Sheet (Attachment A). Failure to acknowledge this Addendum may result in the proposal being considered non-responsive.

Deleted text is shown as **"Delete"** instructions; new or replacement text is shown in indented, blue-bordered paragraphs.

Item 1. Cover Page – "Federal Funding" Paragraph

Delete the "Federal Funding" paragraph in its entirety and replace it with the following:

> **Funding.** This procurement is funded in whole or in part by a Preservation and Reinvestment Initiative for Community Enhancement (PRICE) Main grant awarded to ROC USA by the U.S. Department of Housing and Urban Development (HUD), Federal award identification number B-23-PR-11-0002. Services under the resulting agreement may also be funded with Additional Program Funds, as defined in Section 1.8. Each task order will identify its funding source or sources. The resulting agreement and each task order will be subject to 2 CFR part 200, the applicable Funding Agreement(s), and the requirements described in Section 1.7 and Appendix II.

RFP Title (cover page and Solicitation Information table): No change.

Item 2. Section 1.1, Purpose of this Request for Proposals

In the first paragraph, delete the second sentence ("The Infrastructure Program is funded by a Preservation and Reinvestment Initiative for Community Enhancement (PRICE) grant from the U.S. Department of Housing and Urban Development (HUD).") and replace it with:

> The Infrastructure Program is primarily funded by a Preservation and Reinvestment Initiative for Community Enhancement (PRICE) grant from the U.S. Department of Housing and Urban

> Development (HUD) and may include eligible manufactured housing community infrastructure projects funded in whole or in part with Additional Program Funds, as described in Section 1.4.

In the second paragraph, replace "in compliance with HUD and other federal requirements" with:

> in compliance with HUD, other applicable federal, state, and local requirements, and the applicable Funding Agreement(s)

Item 3. Section 1.3, About the PRICE Program

In the first bullet, delete the sentence "This RFP supports this program only." Insert the following new paragraph immediately after the bulleted list:

> This RFP supports manufactured housing community infrastructure projects funded by the Improvement of Manufactured Housing Community Infrastructure program and Additional Program Funds, as described in Section 1.4.

Item 4. Section 1.4, The Infrastructure Program

Delete the last sentence of the section ("ROC USA expects the Infrastructure Program to include approximately nine projects in nine communities located in Colorado, Idaho, New York, and North Carolina.") and replace it with:

> ROC USA currently anticipates that the PRICE-funded portion of the Infrastructure Program will include approximately nine projects in nine communities located in Colorado, Idaho, New York, and North Carolina.

Add the following new paragraphs at the end of Section 1.4:

> In addition to PRICE-funded projects listed above, ROC USA *may* assign task orders for manufactured housing community infrastructure projects that ROC USA funds, administers, manages, or supports with Additional Program Funds, including projects carried out under an agreement between ROC USA and a federal, state, or local governmental agency or another public or private funder. Such projects are part of the Infrastructure Program for purposes of this RFP, provided the services required fall within the types of services described in Section 3.
>
> The project counts, budget amounts, and locations identified in this RFP are preliminary planning assumptions only. They do not guarantee work and do not limit the number, value, funding source, or location of projects ROC USA may assign through task orders.

Item 5. Section 1.5, Program Partners

In the ROC USA row, replace "Retains ultimate legal, financial, programmatic, funding, and compliance responsibility for the PRICE grant." with:

> Retains ultimate legal, financial, programmatic, funding, and compliance responsibility for the PRICE grant and, to the extent provided in the applicable Funding Agreement, for Additional Program Funds.

In the ROC USA row, replace "PRICE payments and drawdowns" with "PRICE payments and drawdowns and requests for payment of Additional Program Funds," and replace "submits required reports and

certifications to HUD" with "submits required reports and certifications to HUD and other Funding Agencies."

Add the following new row after the CTAPs row:

Partner	Role
Funding Agencies (other than HUD)	Provide Additional Program Funds under a Funding Agreement with ROC USA. May hold review, approval, reporting, monitoring, or audit rights under that agreement, which ROC USA will identify in the applicable task order. Do not direct the Contractor; all direction to the Contractor comes from ROC USA.

In the Contractor row, replace "PRICE drawdowns" with "PRICE drawdowns or requests for payment of Additional Program Funds."

Item 6. Section 1.6, Contract Overview

In the "Term" bullet, replace "and the PRICE grant period of performance" with:

> and the period of performance of the applicable Funding Agreement(s)

Item 7. Section 1.7, Federal Funding Notice

Retitle Section 1.7 as "Funding Notice." Delete the first sentence ("This contract will be paid with federal funds.") and replace it with:

> This contract will be paid in whole or in part with federal funds.

In the second sentence, after "including 2 CFR part 200," insert "the applicable Funding Agreement(s),". Replace the table heading row with "PRICE Award Information" and add the following paragraph immediately after the table:

> If a task order is funded in whole or in part with Additional Program Funds, ROC USA will identify in the task order the funding source, the Funding Agency, any federal award identification number or state or local award number, and any additional or different requirements that apply. Where the requirements of the PRICE award, 2 CFR part 200, another Funding Agreement, or ROC USA's Procurement Policy and Procedures differ, the more stringent requirement applies.

Update the Section 1.7 entry in the Table of Contents to read "Funding Notice."

Item 8. Section 1.8, Definitions

Add the following definitions in alphabetical order:

Term	Meaning
Additional Program Funds	Federal, state, local, or private funds, other than ROC USA's PRICE Main award, that ROC USA receives, administers, manages, or oversees for eligible manufactured housing community infrastructure projects, including funds provided under an agreement with a governmental agency or other funder.

Funding Agency	HUD and any other agency or funder that provides funds under a Funding Agreement.
Funding Agreement	The PRICE grant agreement and any other grant, subgrant, contract, or agreement under which ROC USA receives, administers, or manages funds used to pay for services under a task order.
Infrastructure Program	ROC USA's Improvement of Manufactured Housing Community Infrastructure program, including PRICE-funded projects and manufactured housing community infrastructure projects funded in part with Additional Program Funds, as described in Section 1.4.

Item 9. Section 3.1, Purpose and Objectives

In the first paragraph, delete the second sentence ("The Infrastructure Program is funded through ROC USA's … (PRICE) Main grant.") and replace it with:

> The Infrastructure Program is primarily funded through ROC USA's U.S. Department of Housing and Urban Development (HUD) Preservation and Reinvestment Initiative for Community Enhancement (PRICE) Main grant and may include Additional Program Funds.

In the third sentence, replace "in full compliance with applicable federal requirements" with "in full compliance with applicable federal, state, and local requirements and the applicable Funding Agreement(s)."

Item 10. Section 3.8, Task 6 – Federal Cross-Cutting Compliance Support

Retitle Section 3.8 as "Task 6 – Federal and Funding-Source Compliance Support." Delete the introductory sentence and replace it with:

> The Contractor will support ROC USA's compliance with the federal, state, and local requirements that apply to each task order under the applicable Funding Agreement(s), including:

Delete the first sentence of the "Environmental review" bullet ("HUD performs environmental reviews for this program under 24 CFR part 50.") and replace it with:

> For PRICE-funded projects, HUD performs environmental reviews under 24 CFR part 50. For projects funded with Additional Program Funds, environmental review may be performed by HUD, by a responsible entity under 24 CFR part 58, or by another agency under the applicable Funding Agreement and law, as identified in the task order.

In the "Environmental review" sub-bullets, replace "HUD's reviews" with "the responsible reviewing agency's reviews." Add the following new bullet at the end of Section 3.8:

> **Funding-source requirements.** For task orders funded with Additional Program Funds, the Contractor will support compliance with any additional federal, state, or local requirements identified in the task order, such as state prevailing wage, state environmental review, or funder-specific reporting and documentation requirements.

Make conforming changes to the Table of Contents, Tab 7 heading text (Section 6.3), and Factor 5 in Section 7.3 by replacing "Section 3.8" references to "federal requirements" with "federal and funding-source requirements." Evaluation weights are unchanged.

Item 11. Sections 3.9, 3.10, and 3.11

Section 3.9, third bullet: no change (already tracks budgets "by project and funding source"). In the fifth bullet, replace "Assemble supporting documentation for ROC USA draw requests. ROC USA approves all payments and drawdowns." with:

> Assemble supporting documentation for ROC USA draw and reimbursement requests under each applicable Funding Agreement. ROC USA approves all payments, drawdowns, and reimbursement requests.

Section 3.10, second bullet: at the end of the sentence, after "each due date," insert:

> and provide data required by any other Funding Agency for reporting under the applicable Funding Agreement, within the timeframes stated in the task order.

Section 3.10, fourth bullet: replace "by ROC USA, HUD, the HUD Office of Inspector General, and other authorized parties" with "by ROC USA, HUD, the HUD Office of Inspector General, any other Funding Agency, and other authorized parties."

Section 3.10, fifth bullet: replace "the retention period required by the PRICE grant agreement" with "the retention period required by the applicable Funding Agreement(s)."

Section 3.11, second bullet: delete and replace with:

> Support ROC USA's program closeout so that all work is complete and documented before the applicable period of performance ends, including the PRICE period of performance ending September 30, 2032, and the period of performance of any other Funding Agreement.

Item 12. Section 3.13, General Performance Requirements

In the "Work location and travel" bullet, delete the second sentence ("On-site work will likely be in communities located in Colorado, Idaho, New York, and North Carolina.") and replace it with:

> On-site work is anticipated in communities located in Colorado, Idaho, New York, and North Carolina, and may include communities in other states as task orders are assigned.

In the "Data security" bullet, replace "retain records in accordance with HUD policy" with "retain records in accordance with HUD policy and the applicable Funding Agreement(s)."

Item 13. Section 3.14, Functions Retained by ROC USA

Replace the third and fourth bullets with:

- Federal certifications and submissions to HUD, and required certifications and submissions to any other Funding Agency.
- Drawdown of PRICE funds and requests for payment or reimbursement of Additional Program Funds.

In the second bullet, after "ROC USA's grant, agreements," insert "Funding Agreements,".

Item 14. Section 4, Contract Terms

Section 4.1, Funding contingency. *Delete and replace with:*

> **Funding contingency.** This RFP, any award, the resulting agreement, and each task order are subject to the applicable Funding Agreement(s) and to the availability of funds. If a Funding Agency suspends, cancels, or terminates a Funding Agreement, ROC USA may suspend, modify, or terminate the affected task orders or the agreement upon written notice to the Contractor.

Section 4.1, Payment from federal funds. *Delete and replace with:*

> **Payment from grant funds.** For any portion of compensation payable from PRICE funds or Additional Program Funds, the Contractor will be paid only from funds ROC USA actually receives under the applicable Funding Agreement. ROC USA's failure to receive anticipated funds is not a breach of the agreement.

Section 4.3, Order of Precedence, item 1. *Delete and replace with:*

> Federal provisions required by the applicable Funding Agreement(s), HUD or another Funding Agency, and 2 CFR part 200, including the provisions described in Appendix II, followed by any other provisions required by the applicable Funding Agreement(s)

Section 4.9, Access to records. *After "the Comptroller General of the United States," insert "any other Funding Agency and its auditors,".*

Section 4.9, Record retention. *Delete and replace with:*

> **Record Retention.** The Contractor must retain all records related to the agreement for the period required by the applicable Funding Agreement(s). In no case will this be less than three years after ROC USA submits its final financial report for the applicable award, or longer if any litigation, claim, or audit has started before that period ends, as provided in 2 CFR 200.334.

Sections 2.1, 4.2, and 4.6 (task orders limited to "scope competed under this RFP"): No change.

Item 15. Appendix II, Required Federal Contract Provisions

In the introductory paragraph, replace "every clause required by the PRICE grant agreement" with "every clause required by the applicable Funding Agreement(s)." In the "Access to records and record retention" row, after "authorized representatives" insert ", and any other Funding Agency," and replace "the PRICE award" with "the applicable Funding Agreement."

Retitle the "PRICE award terms" bullet as "Funding Agreement terms" and replace it with:

> **Funding Agreement Terms.** The Contractor must comply with all applicable terms incorporated from ROC USA's PRICE grant agreement, including HUD administrative and national policy requirements, reporting requirements, environmental conditions, and any subsequently issued HUD directives that apply to the services. For task orders funded with Additional Program Funds, the Contractor must also comply with the terms incorporated from the applicable Funding Agreement, which ROC USA will identify in the task order.

In the "Changes in requirements" bullet, replace "HUD requirement" with "HUD or other Funding Agency requirement."

End of Addendum No. II